

POCANTICO HILLS CENTRAL SCHOOL DISTRICT
APPLICATION FOR SUPERINTENDENT OF SCHOOLS

DIRECTIONS:

1. This application may be filled in online or emailed to christrw@buffalostate.edu. Print and sign the application and disclosure/consent form. Forward both documents with your letter of application to the person listed. Do not indicate "see attached vita or materials."
2. The application materials may also be hard copy mailed to: Robert W. Christmann, Lead Consultant, Pocantico Hills Central School District, New York State Leadership Group, SUNY Buffalo State College, 306 Bacon Hall, 1300 Elmwood Avenue, Buffalo, NY 14222
3. You are invited to add or attach any additional information that will assist us in our evaluation.
4. Applicants are asked not to contact members of the Board of Education except as they may be requested to do so.

PERSONAL INFORMATION

Name: _____

Work email: _____

Personal email: _____

Home address: _____

Business address: _____

Home phone number: _____

Cell phone number: _____

Office phone number: _____

Current employer: _____

Current position: _____

Years in position: _____

Enrollment: _____

Number of staff: _____

Annual budget: _____

Current salary: _____

GRADUATE COLLEGES AND/OR UNIVERSITIES

Name and Location	Major	Degree	Date Conferred

UNDERGRADUATE COLLEGES AND/OR UNIVERSITIES

Name and Location	Major	Degree	Date Conferred

CERTIFICATIONS

Type	State	Certification Number	Expiration Date

ADMINISTRATIVE EXPERIENCE *(Most recent first)*

Dates Employed	Position Title	School District/Organization Name	Address Phone Number	Enrollment

CLASSROOM TEACHING EXPERIENCE *(Most recent first)*

Subject Grade	School/District	Address Phone Number	Dates Employed	Immediate Supervisor

NON EDUCATIONAL EXPERIENCE

Firm	Type of Work	Address Phone Number	Dates Employed	Immediate Supervisor

PROFESSIONAL REFERENCES (Do not include any subordinates)

	Reference #1	Reference #2
Name		
School /District/Organization		
Home Phone		
Cell Phone		
Work Phone		
Mailing Address		
Email		
Relationship to Candidate		
Years known Candidate		

	Reference #3	Reference #4
Name		
School/ District/Organization		
Home Phone		
Cell Phone		
Work Phone		
Mailing Address		
Email		
Relationship to Candidate		
Years known Candidate		

	Reference #5	Reference #6
Name		
School/ District/Organization		
Home Phone		
Cell Phone		
Work Phone		
Mailing Address		
Email		
Relationship to Candidate		
Years known Candidate		

Disclosure and Consent Form

As an applicant for the position of Superintendent of the POCANTICO HILLS CENTRAL SCHOOL DISTRICT, I hereby assert, consent to and acknowledge the following:

1. I possess valid professional certification to be a Superintendent of Schools in New York State. (Attach Copy)
2. I understand the Board of Education, and/or consultant may retain a private firm to conduct a thorough check of my background, including an investigation of my criminal, driving, and financial history. I consent to this procedure and I will cooperate by providing such personal information as may be required.
3. I authorize the Board of Education and/or the consultant search team (the search consultant the Board has retained), to contact personal and professional references, including those with whom I have given specific prior approval.
4. I have no physical or other limitations that would prevent me from performing the responsibilities associated with this position.
5. If the answer is "YES" to any of the following questions, please provide additional detailed information:
 - a. Have you been convicted of a crime within the past 7 years?
 Yes No
 - b. Have you ever served in the U.S. Armed Forces?
 Yes No
 - c. If yes, did you receive a dishonorable discharge?
 Yes No
 - d. Have you ever been known by any other name(s)?
 Yes No
 - e. Have you ever been dismissed from a position, had disciplinary charges preferred against you, or been denied or had professional licensure revoked?
 Yes No
 - f. Are there any other aspects of your personal or professional history or prior job performance that are pertinent to your potential employment as school superintendent of POCANTICO HILLS CENTRAL SCHOOL DISTRICT?
6. I hereby indemnify, release and forever discharge and hold the POCANTICO HILLS CENTRAL SCHOOL DISTRICT and its officer, agents and employees, the New York State Leadership Group LLC as well as all third parties supplying such information, harmless from any and all claims, demands, judgment and legal fees arising out of or in connection with this investigation, the results, or any lawful use of the results or disclosure thereto.
7. I hereby affirm that there are no misrepresentations, omissions or falsifications in the foregoing statements and answers, and that the entries are complete and correct to the best of my knowledge and belief. I acknowledge that any misrepresentations, omissions or falsifications might be grounds for rejection of my application or dismissal if employed for this position.

Candidate's Signature

Date

The New York State Leadership Group LLC is an Equal Opportunity Employer